

STALL APPLICATION PROCESS

How to apply for a stand at the Wedgewood Family Market

- First time exhibitors need to complete and submit the EXHIBITOR APPLICATION FORM – page 2 of this document.
- First time exhibitors are required to share images and / or physical samples of the items they intend selling at the Wedgewood Family Market.
- These images / samples must reach Elsje Smuts, together with the completed Application Form.
- Successful applicants will be notified via email once their application is approved.
- Participation in one or more market, does not guarantee participation in the next / following markets.
- Approved exhibitors should indicate their interest to participate in the next market in writing, at least 3 week before the next market. Please send an email to elsje@truebluecommunication.co.za .
- Stands will be allocated by the organisers as there are a number of logistics that need to be taken into account when placing exhibitors. You are welcome to request a specific stand, but we cannot guarantee that you will be placed in the specific position requested.
- We have space for approximately 30 stands.

INFORMATION TO CONSIDER BEFORE APPLYING FOR A STAND

- Stands are under cover, indoors and outdoors: minimum size of 2.5m deep x 2m wide.
- Although you will have exhibitors on either side of your stand, the sides of your stand are open.
- You are welcome to create your own stand sides (by using free standing units or dividers) and to display signage. Please just ensure that this fits into the confines of the stand. No drilling into walls please.
- You have to bring your own table and chair. If you prefer, you can book a table @ R50.
- A table cloth will be provided. We ask that you use this table cloth and nothing else.
- Electricity is optional.
- Water will not be supplied.
- We would like to request that you have complimentary tasters / samples for shoppers to try.
- Cooking will be allowed on site.
- You are responsible for your own cash or card system. Shoppers will pay you directly for items purchased. Please ensure that you have a float with enough change, or a card machine to process transactions.



Trading from 09h00 to 14h00 on the second Saturday of every month.

FAMILY
» Market «

Find us @ Wedgewood Golf & Country Resort in Port Elizabeth.

EXHIBITOR APPLICATION FORM

Name	
Business Name	
Contact Details	Mobile: E-mail: Website or Facebook page:
Please share specific details about the products you would like to sell at the Wedgewood Family Market	
First time exhibitors should forward (via email) images of products to elsje@truebluecommunication.co.za	

Please e-mail your completed form to elsje@truebluecommunication.co.za OR fax to 0862656139.

You will be notified via email as soon as your application to exhibit and sell @ the Wedgewood Family Market has been approved.

